

## Promoting and Protecting Boating

**1 Important** To help us comply with Data Protection legislation, please tick **either** Box A or Box B (you must tick Box A to ensure you receive the full benefits of RYA membership). The RYA will not pass your data to third parties.

- A.** I wish to join the RYA and receive future information on member services, benefits (as listed in RYA Magazine and website) and offers.  
 **B.** I wish to join the RYA but do not wish to receive future information on member services, benefits (as listed in RYA Magazine and website) and offers.

When completed, please send this form to: RYA, RYA House, Ensign Way, Hamble, Southampton, SO31 4YA

**2 Title** Forename Surname Date of Birth Male Female

1.    DD / MM / YY

2.    DD / MM / YY

3.    DD / MM / YY

4.    DD / MM / YY

Address

Town  County  Post Code

Evening Telephone  Daytime Telephone

email  Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**3 Type of membership required: (Tick Box)**

- Personal** Current full annual rate £33 or £30 by Direct Debit
- Under 21** Current full annual rate £11 (no reduction for Direct Debit)
- Family\*** Current full annual rate £50 or £47 by Direct Debit

\* Family Membership: 2 adults plus any under 21s all living at the same address

**4** Please tick ONE box to show your main boating interest.

- Yacht Racing  Yacht Cruising
- Dinghy Racing  Dinghy Cruising
- Personal Watercraft  Inland Waterways
- Powerboat Racing  Windsurfing
- Motor Boating  Sportsboats and RIBs



### Instructions to your Bank or Building Society to pay by Direct Debit

Please complete this form and return it to:  
 Royal Yachting Association, RYA House, Ensign Way, Hamble, Southampton, Hampshire SO31 4YA



To The Manager:  Bank/Building Society

Address:

Post Code:

**2. Name(s) of account holder(s)**

**3. Branch Sort Code**

-

**4. Bank or Building Society account number**

Banks and Building Societies may not accept Direct Debit instructions for some types of account

**Originators Identification Number**

9 5 5 2 1 3

**5. RYA Membership Number (For office use only)**

**6. Instruction to pay your Bank or Building Society**  
 Please pay Royal Yachting Association Direct Debits from the account detailed in this instruction subject to the safeguards assured by The Direct Debit Guarantee.  
 I understand that this instruction may remain with the Royal Yachting Association and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s) \_\_\_\_\_  
 Date \_\_\_\_\_

Cash, Cheque, Postal Order enclosed £

Made payable to the Royal Yachting Association

110

Office use only: Membership No Allocated

Office use / Centre Stamp



Royal Yachting Association  
 RYA House Ensign Way Hamble Southampton SO31 4YA  
 Tel: 023 8060 4100 Fax: 023 8060 4299 Web: www.rya.org.uk

## APPLICATION FOR INTERNATIONAL CERTIFICATE OF COMPETENCE (Pleasure Craft)

### NOTES FOR APPLICANTS

- ELIGIBILITY** This certificate is available only to BRITISH CITIZENS or bone fide British Residents. (Evidence of British residency may be required).
- EVIDENCE OF COMPETENCE** Evidence may be provided in one of the following ways:
  - By producing an RYA Certificate of Satisfactory Completion of a relevant PRACTICAL course, an RYA/MCA Certificate of Competence or a Statutory Certificate of Competence issued by the MCA, or a services Bridge Watchkeeping Certificate. See full list on page 4. Section 11a below to be completed.
  - By passing a test of competence at an RYA Training Centre or an RYA Affiliated Club authorised to carry out tests. Section 11b below to be completed.
  - All applicants applying for the inland category must have passed a test of the CEVNI (European Inland Waterways Regulations) at an RYA Training Centre or an RYA Affiliated Club authorised to carry out tests. Section 11c below to be completed.

PLEASE WRITE NAME ON PHOTO AND CLIP ON HERE

- NAME** Mr/Mrs/Miss \_\_\_\_\_ Forename \_\_\_\_\_ Surname \_\_\_\_\_
- COUNTRY OF BIRTH** \_\_\_\_\_ **DATE OF BIRTH** \_\_\_\_\_
- NATIONALITY** \_\_\_\_\_
- ADDRESS** \_\_\_\_\_  
 \_\_\_\_\_ Post code \_\_\_\_\_
- DAYTIME TELEPHONE** \_\_\_\_\_
- WATERS IN WHICH CRAFT IS TO BE USED**

Inland	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Coastal	YES <input type="checkbox"/>	NO <input type="checkbox"/>
- TYPE OF CRAFT**

Power	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Sail	YES <input type="checkbox"/>	NO <input type="checkbox"/>
- PASSPORT SIZE PHOTOGRAPH ENCLOSED** - Please print name on back of photograph
- PAYMENT**

either	<input type="checkbox"/> RYA Membership Number _____	<b>No payment required -free to members</b>
or	<input type="checkbox"/> RYA Membership application and subscription attached	<b>No payment required for issue of certificate</b>
or	<input type="checkbox"/> International Certificate of Competence fee enclosed	<b>£34 payable to RYA</b>

**10. SIGNATURE OF APPLICANT**

I declare that I am over 16 and mentally and physically fit \_\_\_\_\_

Please allow 21 days for issue of certificate

either **11a. EVIDENCE OF COMPETENCE ENCLOSED** Photocopies not originals see notes above - also complete 11c if applying for inland waters. Please list certificates enclosed. \_\_\_\_\_

or **11b. PRACTICAL TEST**

carried out at - club or teaching establishment \_\_\_\_\_ Date \_\_\_\_\_

carried out by - name of tester \_\_\_\_\_ Signature \_\_\_\_\_

and **11c. CEVNI TEST (REQUIRED FOR INLAND CERTIFICATES ONLY)**

carried out at - club or teaching establishment \_\_\_\_\_ Date \_\_\_\_\_

carried out by - name of tester \_\_\_\_\_ Signature \_\_\_\_\_

**APPROVED BY FLAG OFFICER/PRINCIPAL**

The applicant successfully completed the test as shown in 11b or 11c above and is recommended for the award of a certificate for the type of boat and waters shown above.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Flag Officer or Principal delete as appropriate

## ORAL/WRITTEN TEST FOR INTERNATIONAL CERTIFICATE OF COMPETENCE

### A. ALL CANDIDATES

#### REGULATIONS

1. Knows responsibility for keeping a proper lookout
2. Can determine a 'safe speed'
3. Can recognise a potential collision situation
4. Can identify 'give way' vessel in a collision situation
5. Knows what action to take as 'give way' and 'stand on' vessel
6. Knows responsibilities of a small vessel in a narrow channel
7. Can recognise manoeuvring signals (1,2,3 & 5 short blasts)
8. Can make and recognise visual distress signals

#### SAFETY

1. Is able to use and instruct crew on the use of:
  - Lifejackets
  - Distress flares
  - Fire extinguishers
  - 'Kill cord' (if fitted)
2. Can prepare a boat for use and take sensible precautions before setting out, including:
  - Engine checks
  - Check fuel for range/duration of trip
  - Obtain weather forecast
  - Avoid overloading boat

### B. INLAND ONLY

#### REGULATIONS

1. Understands CEVNI (European Inland Waterways Regulations)

### C. ADDITIONALLY, FOR CANDIDATES FOR COASTAL WATERS

#### REGULATIONS

1. Knows rules relating to Traffic Separation Schemes
2. Knows requirements for navigation lights and shapes to be displayed by own vessel
3. Can recognise the following from the lights: Power driven, sailing vessel, vessel at anchor, tug and tow, fishing vessel, dredger.
4. Knows sound signal to be made by vessels as in Q3

#### PILOTAGE

1. Can recognise, by day and night, and understand significance of buoys of the IALA system
2. Knows sources of information on: local regulations, port entry and departure signals, VTS and Port Operations Radio.
3. Can plan a harbour entry/departure, taking account of possible presence of large vessels and avoiding navigational hazards

#### NAVIGATION (Chart & Plotting Instruments required)

1. Can interpret a navigational chart, understand significance of charted depths and drying heights and can identify charted hazards
2. Can plot position by cross bearings and by Lat/Long
3. Can determine magnetic course to steer, making allowances for leeway and tidal stream
4. Can use a tide table to find times and heights of high and low water at a standard port
5. Can determine direction and rate of tidal stream from a tidal stream atlas or tidal diamonds on a chart
6. Understands basic use of GPS

## ACCEPTABLE EVIDENCE OF COMPETENCE

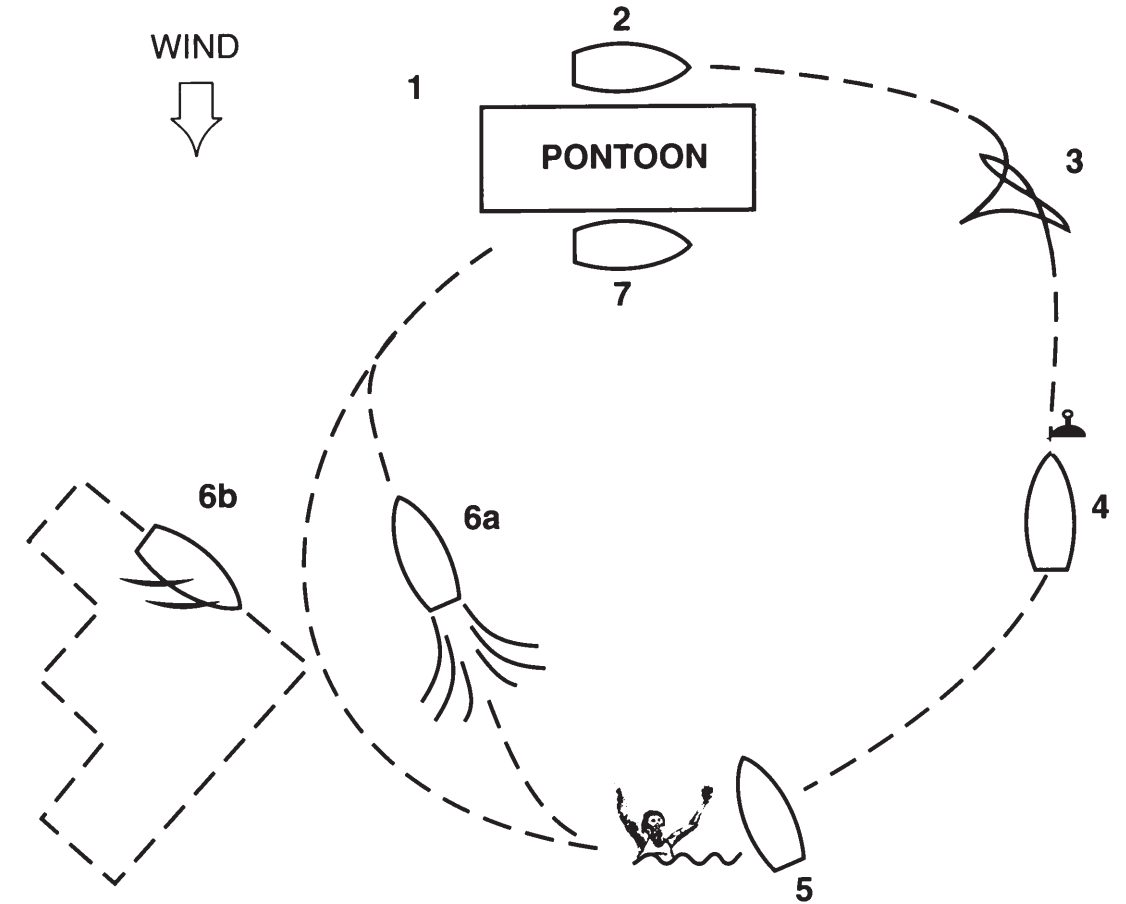
The following Certificates of Satisfactory Completion of Practical Courses and Certificates of Competence are acceptable as evidence of competence for the issue of a ICC. The list is not comprehensive and other certificates of a similar standard may also be accepted.

Please send photocopies, not original certificates.

COURSE COMPLETION CERTIFICATE OR CERTIFICATE OF COMPETENCE HELD	ICC MAY BE ISSUED FOR			
	POWER	SAIL	INLAND WATERS (cevni test required)	COASTAL WATERS
National Powerboat Certificate [non tidal] Level 2 or above	✓		✓	
National Powerboat Certificate [tidal] Level 2 or above	✓		✓	✓
Helmsman's Course Completion Certificate	✓		✓	
Inland Waterways Helmsman Certificate	✓		✓	
Day Skipper Practical Course Completion Certificate [Power]	✓		✓	✓
Day Skipper Practical Course Completion Certificate [Sail]	✓	✓	✓	✓
Coastal Skipper Practical Course Completion Certificate [Power]	✓		✓	✓
Coastal Skipper Practical Course Completion Certificate [Sail]	✓	✓	✓	✓

COURSE COMPLETION CERTIFICATE OR CERTIFICATE OF COMPETENCE HELD	ICC MAY BE ISSUED FOR			
	POWER	SAIL	INLAND WATERS (cevni test required)	COASTAL WATERS
Coastal Skipper [or higher] RYA/MCA Certificate of Competence [Power]	✓		✓	✓
Coastal Skipper [or higher] RYA/MCA Certificate of Competence [Sail]	✓	✓	✓	✓
MCA Deck Officer Certificate of Competence [Any grade]	✓		✓	✓
RN, Army or RAF Bridge Watchkeeping Certificate	✓		✓	✓
MCA or Local Authority Boatman's Licence	✓		✓	✓
MCA Boatmaster Certificate	✓		✓	
RYA Dinghy Instructor and National Powerboat Certificate Level 2 or higher		✓	✓	✓

## BOAT HANDLING TEST FOR SAIL AND POWER



Sailing boat may be handled under engine for all manoeuvres except 6b.

1. **Start** 
  - Give safety briefing including use of safety equipment
  - Has listened to weather forecasts
  - Pre start engine checks
  - Start engine
  - Check cooling
  - Knows fuel range
2. **Depart from Pontoon** 
  - Understands use of springs to depart from lee wall/pontoon
  - Communicate with crew
  - Position fenders correctly
3. **360° Turn in Confined Space**
4. **Securing to Buoy** 
  - Communicate effectively with crew
  - Prepare warp
  - Choose correct angle of approach
  - Control speed of approach
  - Secure boat effectively
  - Depart from the mooring safely
5. **Man Overboard** 
  - Observe MOB or instruct crew to do so
  - Demonstrate correct direction and speed of approach
  - Make suitable contact with MOB
- 6a. **High Speed Manoeuvres (if appropriate)** 
  - Use kill-cord if appropriate
  - Choose suitable area
  - Show awareness of other water users
  - Warn crew before each manoeuvre
  - Look around before S and U turns
  - Control speed on U turns
- 6b. **Handling Under Sail (if appropriate)** 
  - Sail triangular course with one leg to windward
  - Choose suitable area for hoisting/lowering sails
  - Use sails suitable for prevailing conditions
  - Show awareness of wind direction
  - Trim sails correctly on each point of sailing
  - Warn crew before manoeuvres
  - Look round before tacking and gybing
  - Control sails during tacking and gybing
7. **Coming Alongside Windward Pontoon** 
  - Communicate effectively with crew
  - Show awareness of other water users
  - Prepare warps/fenders
  - Choose correct angle of approach
  - Control speed of approach
  - Stop boat in place required and secure to pontoon
  - Stop engine