



Application for a Ship Radio Licence

SECTION A GENERAL INFORMATION

A Wireless Telegraphy Act, Ship Radio Licence covers the use of all Maritime transmission equipment, including E.P.I.R.B.s and RADAR, on board United Kingdom vessels.

Before completing this form, please read the accompanying guidance notes.

Please ensure that this application form is completed fully. Your application may be returned to you if it is not.

Important

- 1 Maritime Radio transmission equipment may be operated only by or under the

direct and personal supervision of the holder of the appropriate Maritime Radio Operator's Certificate of Competence and Authority to Operate. Details of these are available from the Maritime and Coastguard Agency (MCA). See Section 15.0 of the guidance notes

- 2 Radio equipment covered by this licence must meet certain performance requirements as detailed in Section 4.0 of the guidance notes

Please use BLOCK CAPITALS and black ink throughout this form

The Data Protection Act 1998

The information on this form is being collected on the authority of the Secretary of State for Trade and Industry and is to be processed for the purpose of issuing a Ship Fixed Radio Licence. Authority for disclosure remains with the Radiocommunications Agency and any request for information must be made in writing to:

The Data Protection Officer
Radiocommunications Agency
Wyndham House
London E14 9SX

This information will be made available to the International Telecommunication Union and the Maritime and Coastguard Agency (in order to assist in Search and Rescue operations). It will also be released to the Police during the course of an official investigation, as well as to the Marine Administrations of the Isle of Man and Channel Islands.

SECTION B LICENSEE DETAILS

1a Surname of licensee

Initials

Please indicate title (Mr, Mrs, Miss, Ms, Dr, other)

Or if vessel is company owned
(see Section 10.6 of the guidance notes)

1b Company name

Name of company contact

2a Licensee address

You must detail your permanent address or if this application is made on behalf of an organisation, the organisation's registered address

Address

Postcode

Tel

Fax



2b Mailing address (if different to Q2a)

Only the validation document will be sent to this address.

Postcode _____

3 Description of licensee/applicant

- Private individual
- Government department
- Partnership
- Company
(You must give Company Registration No.)
- Other organisation
- Registered charity
(You must give Registered Charity No.)

You must tick one box only

SECTION C VESSEL DETAILS

4 Name of vessel

5 Has the vessel previously been issued with a ship radio licence

Yes (Go to Q6) No (Go to Q8)
 Don't know (Go to Q8)

6 Please state vessel callsign
(see Section 5.0 of the guidance notes)

7 Please state vessel MMSI Number
(see Section 6.0 of the guidance notes)

8 Have you changed the vessel's name
If yes, please state previous name

Yes No

9 Please state previous owner's name and address

Postcode _____

10 If you intend using a portable DSC radio was it:

Purchased brand new?
 Purchased second hand?

10a If purchased second hand, state the portable MMSI Number(s)

(if there is more than one portable MMSI number please list them on a separate sheet of paper and attach it to this page of the form)

11 Please indicate the intended use of the vessel

Pleasure Fishing Merchant

Other, please give details

12 Please state type of vessel

(i.e. Yacht, motorboat, trawler, etc.)

13 What is the vessel's gross tonnage or if an open boat give vessel's approximate weight.

(One ton equals 100 cubic feet)

14 Please state the maximum number of persons carried (passengers plus crew)

15 Does the vessel have lifeboats

Yes No

If yes, how many?

16 Does the vessel have a selcall number?

Yes No

16a If Yes, please state selcall number

16b If No, do you require a selcall number?

Yes No

(Selcall numbers are only issued to commercial vessels)

17 If you have an agreement with a Maritime Accounting Authority (MAA) please give its Accounting Authority Identification Code (AAIC).

Code

If the vessel is registered with an official body, please supply the following details (see Section 10.1 of the guidance notes). If not go to Section D. Please note that the Agency cannot licence vessels registered in countries other than the UK, Isle of Man and the Channel Islands.

18 Port of registry

19 Official number

20 Small Ship Registry (SSR) number

21 Fishing vessel identification number

SECTION D RADIO EQUIPMENT

(See Section 2.0 of the guidance notes)

Please complete this section to indicate the quantity of each type of maritime radio equipment that you intend using on board the vessel named in Section C. If you declare you have equipment that requires a MMSI number you will automatically be issued with one. Due to the restricted availability of MMSI numbers, they will only be issued where a vessel has equipment that requires them.

Quantity Carried	Type of equipment	Frequencies used	ITU Category
	VHF fixed	156-163 MHz	V
	VHF DSC fixed		
	VHF portable	156-163 MHz	V
	VHF/DSC portable		
	MF/HF	Telegraphy (MF/WT) 415 kHz - 535 kHz	X
		Telegraphy (HF/WT) 1,605 kHz - 4,000 kHz	Y
		Telegraphy (HF/WT) 4,000 kHz - 27,500 kHz	Z
		Telephony (MF/RT) 1,605 kHz - 4,000 kHz	T
		Telephony (HF/RT) 4,000 - 27,500 kHz	U
	MF/HF DSC		
	AIS Transponder		
	Aeronautical SAR	121.5/123.1 MHz	
	UHF portable		
	Search and Rescue Radar Transponder	9,200 MHz-9,500 MHz	G
	Radar	2,920 MHz-3,100 MHz, 9,320 MHz-9,500 MHz	
	EPIRB	121.5 MHz <small>See Section 14 of the guidance notes</small>	B
		121.5/243 MHz	BC
		406/121.5 MHz <small>See Section 14 of the guidance notes</small>	E
		1.6 GHz (L-band) <small>See also Q26 and Section 14 of the guidance notes</small>	F
	PLB	406/121.5 MHz <small>See Section 14 of the guidance notes</small>	
	Satellite Earth Station - Standard A		S
	Satellite Earth Station - Standard B		S
	Satellite Earth Station - Standard C		S
	Satellite Earth Station - Standard M		S

Receive-only navigation equipment other than Radar (e.g. GPS) does not need to be declared on this form.

24 hour emergency contact details

This information will only be used by Search and Rescue Authorities in an emergency.

If you do not have a contact, state "NONE".

Name _____

Address _____

Postcode _____

Tel _____ Fax _____

SECTION E EPIRB/PLB REGISTRATION (See Section 14.0 of the guidance notes)

TO BE COMPLETED BY EPIRB/PLB OWNER:

	Device 1	Device 2
Specify Beacon(s)	<input type="checkbox"/> EPIRB <input type="checkbox"/> PLB	<input type="checkbox"/> EPIRB <input type="checkbox"/> PLB
Beacon manufacturer's name	_____	_____
Beacon type (from the label on the beacon)	_____	_____
Beacon serial no. (from the label on the beacon)	_____	_____
Hex Id (15 characters) (from the lable on the beacon)	Device 1 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Device 2 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

If the vessel carries more than one EPIRB or PLB please note the details on a separate sheet of paper and attach it to this page of the form.

IMPORTANT: The owner should contact the EPIRB REGISTRY if no acknowledgement is received within two weeks.

Contact:

The EPIRB Registry
HM Coastguard Southern (Falmouth)
 Pendennis Point
 Castle Drive
 Falmouth
 Cornwall TR11 4WZ

Tel: 01326 211 569
 Fax: 01326 319 264

SECTION F ADDITIONAL INFORMATION

The following information is collected for the International Telecommunication Union (ITU) for inclusion on the MARS Database (see Section 11 of the guidance notes). This information is not mandatory and failure to supply it will not stop the Radio Licensing Centre being able to issue a licence.

National telex number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
General classification	<input type="text"/> <input type="text"/>
Individual classification	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Nature of service	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Services available	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Hours of service	<input type="text"/> <input type="text"/> <input type="text"/>

SECTION G PAYMENT DETAILS

(Please see Section 8.0 of the guidance notes)

A separate licence fee is payable for each vessel being licensed. Ship Radio Licence £20

Qualifying charities only. Concessionary fee £10
(Please refer to Section 9.0 of the guidance notes)

Note:

The Radio Licensing Centre has been appointed as agent to distribute Ship Radio Licences on behalf of the Secretary of State for Trade and Industry.

In order to comply with the requirements of the Criminal Procedure and Investigations Act (CPI) 1996 all telephone calls to the Radio Licensing Centre are recorded.

Please print your name and customer reference number, if applicable, on the reverse of your cheque or postal order.

All payments must be in sterling and should be one of the following types:

- i) a cheque drawn on a UK clearing bank; (must be in sterling with a UK sort code and account number)
 - ii) a postal order;
 - iii) an international bank draft drawn against a UK clearing bank, bearing the bank's sort code;
 - iv) Mastercard, Visa, Switch or Visa Delta.
- BACS transfer credits are not accepted

If you wish to pay by credit or debit card please provide the following details:

Type of card _____

Card No. _____

Expiry _____

Card holder _____

If Switch please give Issue no. or *valid from date* _____

Please do not send your card

Future renewal payments

For future renewal payments you have the option of automatic payment made by Direct Debit Instruction with your bank or building society. Paying by Direct Debit means you will not have to amend your instruction whenever there is a change in the licence fee. If you wish to pay by this method please tick the box below and the Radio Licensing Centre will forward a Direct Debit form to you

SECTION H DECLARATION

I declare that all of the details given above are correct to the best of my knowledge and that I will abide by the terms and conditions of the licence.

Signature of applicant/licensee _____

Full name (in block capitals) _____

Dated _____

If you are signing on behalf of a company or other organisation please state:

Name of organisation _____

Your position within the organisation _____

SECTION I WHERE TO SEND THIS FORM

When you have completed the application form please send it, together with your cheque or postal orders for the current fee made payable to "Ship Radio Licensing" and crossed "A/C Payee" to:

Radio Licensing Centre
P.O. Box 1495
Bristol
BS99 3QS

Tel: 0870 243 4433
Fax: 0117 975 8911
Minicom: 0117 921 9550 (For hearing impaired customers ONLY, special equipment is required to use this service).
Website: www.radiolicensingcentre.co.uk
E-mail: radio.licencing.centre@postoffice.com

FOR OFFICIAL USE ONLY

Callsign _____

Fixed MMSI _____

Portable MMSI

Date issued _____

Customer reference number _____

Officer's signature _____

